

CABOT SCHOOL APPLICATION FOR USE OF
SCHOOL FACILITIES, EQUIPMENT AND/OR GROUNDS

Date of Application: _____

Date of Use: _____

**A Copy of a Certificate of Insurance Must
Accompany All Non-School Event Applications**

Time of Use:
From: _____ To: _____

The Cabot School District makes school facilities and equipment available to community and other groups or individuals provided that such use benefits Cabot residents and community, does not interfere with the educational purposes for which the facilities and equipment are intended, and does not cause a financial burden to the district. The district requires that advance approval be given, a person is designated in charge of the activity or use, and the user agrees to be responsible for any damage caused and to pay for school staff, rent, or other costs that may be charged. The user must be associated with the Cabot community, and must agree to follow school rules regarding alcohol use and smoking. School facilities include the building and grounds owned by the school district. Rental fees will be charged to users conducting any activity to which an admission is charged and which is profit making unless there are clear educational benefits to Cabot residents. The user must see that there is adequate security, and, if necessary, school staff may be required to be present and supervise the use. The user may not discriminate on the basis of race, religion or sex and must comply with all state and federal laws regarding rights to assembly and use of public schools. The school district reserves the right to deny use of the facilities or equipment and waive or modify any part or all of this policy and its procedure as it determines in the best interest of the school district.

Name of Organization: _____

Space to be utilized: _____

Equipment: _____

Purpose of Function: _____

Person Responsible: _____

Address: _____ Telephone: _____

Signature

It is understood and agreed that 1) the Cabot School Board of Directors does not assume any liability for injuries or damage committed through improper use of these facilities and/or equipment. It will be the community or service organization that is responsible, 2) custodial charge will be assessed if space being used is not left in an acceptable condition after use, including sweeping and trash removal. The person signing will be accepting responsibility for any damage, broken equipment, etc. The cost of replacement will be at the full value of new equipment.

Permission is granted for the use of facilities/equipment/grounds to the above name person.

Date of Approval

Principal's Signature