

WASHINGTON NORTHEAST SUPERVISORY UNION

Off-Site Learning Opportunity (Field Trip) Request

All Off-Site Learning should be discussed with the principal or associate principal during the planning stages, prior to filling out this form.

Date of Event _____ Destination _____

Teacher(s) _____

Class _____ Number of Students _____

Departure Time _____ Return Time _____

Transportation _____

of chaperones requested _____

List Learning Outcomes & Assessment:

Teacher Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Transportation Director: _____ Date: _____

Approved number of Chaperones _____ Background Check required? Yes No

Submit names of chaperones to the school office and the WNESU office within 5 days of approval. (see Volunteer Procedure)
Submit names of students participating on day of departure.