

STUDENT SIGN-OUT PROCEDURE

Please follow these procedures below to help expedite the pick up process

- Only custodial parents, guardians or emergency contacts registered with the school will be allowed to pick up children
 - We may ask for identification
 - Please wait in the cafeteria for your child
 - When you are ready to leave with your child, you must sign out at the designated area
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The Emergency Response Team has been working on an off-site evacuation plan since 2007. Our mission is to provide the school with a comprehensive plan for all emergency situations. The information we provide to staff, parents, students, Goddard and emergency personnel is continually being updated to provide the most current information possible.

Twinfield Union School

106 Nasmith Brook Road
Plainfield, VT 05667
802-426-3213

Mark Mooney - Principal
Bob Gulardo – Assistant Principal

**Washington Northeast
Supervisory Union**
PO Box 470
Plainfield, VT 05667
802-454-9924

Mark Tucker – Superintendent

TWINFIELD UNION SCHOOL

Emergency Information

Please read over this pamphlet for information on how to sign your child(ren) out so you can take them home.

Our goal is to make this process go as quickly and smoothly as possible while maintaining a safe and respectful environment.

Please follow the signs to the pick up area in the cafeteria where you will be asked to check in again with the attendance center before signing your child(ren) out.

**THANK YOU AGAIN
FOR YOUR
COOPERATION**

MAP OF GODDARD CAMPUS

