

**APPROVED**

**WASHINGTON NORTHEAST SUPERVISORY BOARD  
MEETING MINUTES  
Monday, December 21, 2015**

**PRESENT:** Chris Tormey, Patrick Healy, Sharon O'Connor, Jack Hoffman, Jill Wilson **Administrators:** Nancy Thomas, Superintendent; Christina Kimball **Absent:** Ry Hoffman

**Call to Order:** Chris Tormey, Chair called the meeting to order at 7:32 pm.

**Public Comment:** None

**Consent Agenda**

- a. Approve November 19, 2015 Minutes – Patrick moved to approve the November 19<sup>th</sup> minutes. Sharon seconded the motion. Minutes approved as written.

**Reports**

- b. Superintendent Report – Nancy Thomas
  - The last few weeks have been spent working on budgets and negotiations.
  - Jane Youngbaer, WNESU employee and special educator at Cabot, has requested the early retirement incentive for next year. Though notification was late, Nancy is recommending that the incentive be granted. Board members agreed.

**Board Discussion**

- a. FY17 Budget Draft #2- Christina Kimball
  - Christina shared the WNESU FY17 Budget Draft #2 Highlights.
  - Overall changes include: There will be a 2.5% increase for teachers at Cabot and a 2% increase for teachers at Twinfield. There will be a 7.9% increase to health insurance. There are more teachers and staff participating in the health insurance. There will be a minimal increase to dental insurance. There will be added transportation and maintenance for Act 153 compliance. The overall SU budget increase is 2%. This increase is excluding the maintenance and transportation transition and special education expenses.
  - Regular Education: A partial position was reduced at Cabot due to Jane Youngbaer's retirement.
  - Special Education: There is a reduction in special education teachers in Cabot, due to the retirement and recommendation not to replace the special education position. There is a total overall increase in special service contracts. This includes one state placed contract.
  - School Board: There will be an increase in legal services to reflect multiple, complex negotiations to be held next year. There is an increase in liability insurance.
  - Special Services administration: There was a decrease in salaries based on one new employee with less experience. There will also be a decrease in training expenses.
  - Operations: The maintenance and transportation director's position was reclassified. Salaries and benefits from Cabot and Twinfield maintenance staff were included. There will be an increase in rent for the SU office.

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- Transportation: The maintenance and transportation director's position was reclassified. Salaries and benefits from Cabot and Twinfield bus drivers were included as required by Act 153.
  - Christina shared the Washington Northeast Supervisory Union 2016-2017 Grant Information. The information includes all staff that are anticipated to be paid through grants and reflects the changes based on two retirements that will take place at Cabot.
- b. First Reading: Policy D10 Public Complaints about Personnel
- This is a recommended model policy. It is suggested that Cabot, Twinfield and the WNESU board pass this policy so that it can be put into the WNESU policy book.
  - A second reading will be done in at a January meeting.
- c. Superintendent Evaluation
- The Board went into executive session to discuss.

### **Board Action**

- a. Approve FY17 WNESU Budget
- Chris moved to approve the FY17 WNESU Budget. Jack seconded the motion. WNESU FY17 Budget approved.

**Executive Session:** Meeting went into executive session at 8:35pm for a personnel issue. The board returned at 8:52 pm. No action taken.

**Adjournment:** The board adjourned at 8:52 pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber