

## UNAPPROVED

### WASHINGTON NORTHEAST SUPERVISORY BOARD MEETING MINUTES Monday, March 17, 2016

**PRESENT:** Chris Tormey, Ry Hoffman, Jack Hoffman, Jill Wilson **Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager **Absent:** Sharon O'Connor, Patrick Healy

**Call to Order:** Nancy Thomas, Superintendent called the meeting to order at 6:57pm.

#### **Reorganization of the Board:**

- a. Elect Chair – Jack nominated Christ Tormey for Chair. Jill seconded the nomination. Chris Tormey elected Chair.
- b. Elect Clerk/Vice Chair – Chris nominated Sharon O'Connor as Vice Chair/Clerk. Ry seconded the nomination. Sharon O'Connor elected Vice Chair/Clerk
- c. Select regular meeting date and time – Chris suggested keeping the WNESU meeting on the third Thursday of each month at 6:30pm.
- d. Select official newspapers and posting locations - Official newspapers will be the World, Times Argus and The Hardwick Gazette. The posting locations will continue to be the Front Porch Forum, Marshfield, Plainfield and Cabot Post Offices, Twinfield Union and Cabot Schools, The Marshfield and Cabot General Stores.

**Public Comment:** None

#### **Consent Agenda**

- a. Approve January 21, 2016 minutes - Jack Hoffman moved to approve the minutes of January 21<sup>st</sup>. Ry Hoffman seconded the motion. Minutes approved as written.

#### **Reports**

- a. **Superintendent Report** – Nancy Thomas
  - Work is continuing on Proficiency Based Graduation. As recipients of the LIS Grant, the projected start date is 2019 but Mark Mooney, Principal at Twinfield is hoping to be ready for 2018.
  - The implementation of Act 166 is underway for next year. Children may attend local pre-k or receive a voucher to attend the program of the parent's choice.
  - Nancy is working on developing a policy for the entrance age for pre-k and kindergarten students.

#### **Board Discussion**

- a. Current Year Financial Report – Christina Kimball
  - Christina shared the WNESU Financial Report.
  - The WNESU budget is to the positive about \$5,000.00
  - Special Education Pre-k is overspent currently. There is a Pre-K contract for special services that is not reimbursable and so Cabot must cover the costs dollar for dollar.

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- Currently under-budget for the Curriculum Coordinator position. A professional development program and a student progress tracking program were not used. The SU was reimbursed for these programs.
  - The revenues may be adjusted at the end of the year. Special Education time studies are underway and adjustments are being made.
  - A freeze has been put on purchases. There will be a few professional development requests coming in.
- b. 2016-2017 School Calendar
- Nancy reviewed the calendar for the 2016-2017 School year. All board members were in agreement.
- c. Act 46 Next Steps
- A Community Forum will be held at Cabot on March 21<sup>st</sup> to discuss the work that has been done during the merger studies between Cabot and Danville as well as Cabot and Twinfield.
  - Chris will put together a presentation to share what the benefits of the mergers are for students.
- d. Superintendent Contract
- Nancy is requesting to renew her contract for one year and will retire at the end of FY17.

### **Board Action**

- a. Approve Superintendent Contract
- Chris moved to approve the superintendent's contract for one year. Jack seconded the motion. Superintendent's contract approved.

**Executive Session:** None

**Adjournment:** Meeting adjourned at 8:40pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber