

**APPROVED**

**WASHINGTON NORTHEAST SUPERVISORY UNION MEETING**

**Thursday March 23, 2017**

**Cabot School Library**

**PRESENT:** Chris Tormey, Patrick Healy, Sharon O'Connor, Lisa Olson, Lauren Cleary

**Administrators:** Nancy Thomas, Superintendent; Christina Kimball Business Manager; Mark Tucker, Special Services coordinator. **Absent:** Jill Wilson

**Call to Order:** Nancy Thomas, superintendent called the meeting to order at 6:31pm.

**Reorganization of the Board:**

- a. Elect Chair – Sharon O'Connor moved to appoint Chris Tormey as WNESU Board Chair. Lisa Olson seconded the motion. Chris Tormey elected WNESU Board Chair.
- b. Elect Clerk/Vice Chair – Patrick moved to appoint Sharon O'Connor as WNESU Board Vice Chair/Clerk. Chris seconded the motion. Sharon O'Connor elected as WNESU Board Vice Chair/ Clerk.
- c. Select regular meeting date and time – The WNESU Board will meet on the third Thursday of each month at 6:30pm.
- d. Select Official Newspapers and posting locations - The Hardwick Gazette, The World and The Times Argus.

**Public Comment:** None

**Consent Agenda**

- a. Approve January 19, 2017 and February 23, 2017 Minutes – Sharon moved to approve minutes as written. Chris Tormey seconded the motion. Minutes approved as written.

**Reports**

- a. Superintendent Report – Nancy Thomas
  - Nancy reported on a statewide superintendent's meeting today, Thursday, March 23<sup>rd</sup>.

**Board Discussion**

- a. FY16 Audit – Christina Kimball
  - Nancy reviewed the FY16 Auditor's report.
  - There were no findings in the FY16 Auditor's report.
  - All findings from previous years have been corrected.
- b. FY17 Financial Report – Christina Kimball
  - Christina shared the FY 17 financial report as of February 28<sup>th</sup>.
  - WNESU is operating within 3% of the budget and as of right now there is a \$71,000.00 surplus, though there are still 3 months left of the fiscal year. At the end of the year any

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surplus money will be redistributed back to schools reconciling any difference from the projected assessments.

c. Personnel Hiring Process

- Administrative staff are reviewing candidates to fill the position of Special Services Director for the 2017-2018 school year.
- With the retirement of Pat Knoerl as Curriculum Director, WNESU will be searching to fill that position for the 2017-2018 school year as well.

d. FY18 School Calendar

- Nancy reviewed the FY18 calendar with the Board.

e. Act 46 Next Steps

- The Act 46 committee will meet March 27, 2017
- The Twinfield Community Forum will be held on April 11<sup>th</sup>.
- The Cabot Community Forum will be held on April 12<sup>th</sup>.
- Danville will be holding a Community Forum as well.
- Students will be asked to help facilitate conversations at the community forums.

**Board Action:** None

**Executive Session:** none

**Adjournment:** Meeting adjourned at 7:45pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber