

**APPROVED**

**WASHINGTON NORTHEAST SUPERVISORY BOARD  
MEETING MINUTES  
Thursday, September 15, 2016**

**PRESENT:** Chris Tormey, Jack Hoffman, Lisa Olson, Sharon O'Connor, Patrick Healy **Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager **Absent:** Jill Wilson

**Call to Order:** Chris Tormey, Chair called the meeting to order at 6:30pm.

**Public Comment:** None

**Consent Agenda**

- a. Approve May 26, 2016 Minutes - Patrick moved to approve the May 26, 2016 minutes as written. Chris seconded the motion. Minutes approved as written.

**Reports**

- a. Superintendent Report – Nancy Thomas
  - Nancy reviewed a written report of her goals for the year.

**Board Discussion**

- a. Superintendent Goals 2016-2017
  - Nancy shared a written report of her goals as superintendent for 2016-2017.
  - Personalized Learning Plans and Proficiency Based Graduation Requirements – Both School Boards have approved Proficiency Based Graduation Policy and each school is well on their way to implementing this system in school specific ways. The integration of Proficiency Based Graduation Requirements and Personalized learning plans has been guided by with school principals; Mark Mooney and David Schilling as well as Don Weafer from The League of Innovative Schools and Bill Rich of the Higher Ed Collaborative. Additionally, this year work this year will focus on integrating IEPs and PLPs along with work Teacher Advisory Systems that will guide development of the individual plans.
  - Multi-Tiered System of Support –Work is being done to better articulate the levels and procedures for providing support students in both academic and social/emotional arenas. Mark Tucker is leading a process for staff to be better, “trauma-informed” and to further wellness across all ages. Pat Knoerl is working with grade level teams on improved data collection and review of benchmark assessments to help guide instructional practices to better meet instructional needs for all students as well as individual needs identified through this process.
  - Act 166 Preschool Expansion – Act 166 is being implemented state-wide this school year and this summer Nancy worked with local early childhood care providers to create, “partnership agreements.” These agreements are made with programs which are pre-approved by the State and which have been chosen by the parents or guardians of 3 and 4 year olds from Cabot, Marshfield and Plainfield. WNESU has agreements with 5 programs in the Barre/Montpelier Area and one in St. Johnsbury. In August there was guidance issued by the state regarding background checks that has created significant challenges in the smooth implementation of the Act.

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The AOE has just issued a memo to “clarify” the status of the August directives which again creates challenges for the start-up of the program. It will take at least this first year or two to be able to work out the details of budgeting and implementation.

- Act 46 – As the work of the Cabot/Danville/Twinfield 706 Committee begins, Nancy will collaborate with Caledonia Central Supervisory Union Superintendent, Mathew Forest and Consultant, Peter Clarke, to support the work of the committee. Nancy will assist with logistics, information gathering, and communication as requested with the goal of finding collaborative ways to increase student opportunity and financial sustainability for the three communities into the future.
  - Superintendent Search – This is the work of the WNESU Board, but Nancy will work with the Vermont School Boards Association and Vermont Superintendents Association to provide the Board with information and assistance needed to find and hire an interim Superintendent to begin July 1, 2017.
- b. FY16 Financial Report
- Christina shared the WNESU Financial Report as of 6/30/16
  - At the end of the fiscal year for Cabot and Twinfield an end reconciliation is done with time studies for special education.
  - WNESU will end with a net amount of \$633.76. This is because of interest earned on accounts as well as wellness money from VEHI. All other expenditures are credited back to the respective schools.
  - Nancy and Christina also reviewed the WNESU FY18 Budget Timeline Draft.
- c. Act 46 Merger Committee Update
- Peter Clarke has been hired as the consultant.
  - Committee members shared hopes and concerns for/with the process of forming an SU with Twinfield, Danville and Cabot.
  - Website will be created to share important information and dates about Act 46.
  - The 706 meetings will be held at Cabot.
  - The next meeting is September 21<sup>st</sup> and the first 15 minutes of each meeting will be dedicated to public questions and comments.
- d. Early Retirement Option
- It is Nancy’s recommendation to not offer an early retirement option this year.

### **Board Action**

- a. Act on Early Retirement Option
- Patrick moved to follow Nancy’s recommendation and not offer an early retirement option this year. Jack seconded the motion. Motion approved.

**Executive Session:** none

**Adjournment:** Chris Tormey, chair adjourned the meeting at 7:29 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber